

#### Wednesday, June 12, 2019

- 8:30 A.M. Drainage
   VIEW REGULAR DRAINAGE MEETING AGENDA
   Courthouse Large Conference Room
- 10:00 A.M. Call To Order Courthouse Large Conference Room
- 3. Pledge Of Allegiance
- 4. Approval Of Agenda
- 5. HVAC Project Update
- 6. Approval Of Minutes

Documents:

#### 06-05-2019 MINUTES.PDF

7. Approval Of Claims For Payment

Documents:

#### **VENDOR PUBLICATION REPORT 6-12-2019.PDF**

- 8. Utility Permits & Secondary Roads Department
- 9. Review & Consider Supplemental Agreement For Final Design For Bridge 16095

Documents:

#### SUPPLEMENTAL AGREEMENT FOR FINAL DESIGN FOR BRIDGE 16095.PDF

10. Community Services Updated Emergency Mode Of Operations Plan

Documents:

#### COMMUNITY SERVICES EMOP HARDIN 06-2019.PDF

11. Sheriff's Monthly Report

Documents:

#### SHERIFF MONTHLY REPORT MAY 2019.PDF

12. Approval Of FY 2020 Hardin County Salaries

13. Recorder's Monthly Report

Documents:

#### RECORDER MONTHLY REPORT - MAY 2019.PDF

14. Request For Funding: Radcliffe American Legion Rebuild

Documents:

#### CITY OF RADCLIFFE - AMERICAN LEGION REBUILD.PDF

- 15. Applications For Fireworks Permits
- 16. Hiring Of County Economic Development Director
- 17. Public Comments

Documents:

#### HARDIN COUNTY POLICY FOR PUBLIC COMMENT.PDF

- 18. Other Business
- 19. Adjournment

## HARDIN COUNTY BOARD OF SUPERVISORS MINUTES – JUNE 5, 2019 WEDNESDAY - 10:00 A.M. COURTHOUSE LARGE CONFERENCE ROOM

Chair Reneé McClellan called the meeting to order. Also present were Supervisors Lance Granzow and BJ Hoffman; and Justin Ites, Curt Groen, Jean Groen, Taylor Roll, Lydia Reichenbacher, Micah Cutler, Jess Sheridan, Dustin Thompson, Angela De La Riva, Donna Juber, and Nancy Lauver.

The Pledge of Allegiance was recited.

Granzow moved, Hoffman seconded to approve the agenda as posted. Motion carried.

#### **HVAC Project Update:**

Dustin Thompson, Reliable 1, provided an update on the progress of the HVAC replacement project. No action was necessary; informational only.

Hoffman moved, Granzow seconded to approve the minutes of May 29 & 30, 2019. Motion carried.

Hoffman moved, Granzow seconded to approve the June 5, 2019 claims for payment. Motion carried.

Utility Permits: None.

#### Secondary Roads Department:

County Engineer, Taylor Roll, provided a departmental update to the Board. No action was necessary; informational only.

Granzow moved, Hoffman seconded to approve the contract with Martin Marietta for Granular Surfacing, FM-CO42(103)-55-42, in the amount of \$607,209.75 as presented. Motion carried.

Hoffman moved, Granzow seconded to approve the contract for 2019 Rock Haul No. 1 with Martin Marietta in the amount of \$106,875.00 for Buckeye, Ellis, Sherman, and Tipton Townships. Motion carried.

Hoffman moved, Granzow seconded to approve the contract for 2019 Rock Haul No. 2 with Gehrke Inc. in the amount of \$75,000 for Pleasant, Eldora, Providence, and Union Townships. Motion carried.

Hoffman moved, Granzow seconded that the following Resolution No. 2019-20, Bridge Weight Limit Postings, be adopted. Roll Call Vote: "Ayes" Hoffman, Granzow, and McClellan. "Nays" None. Resolution No. 2019-20 is hereby adopted as follows:

#### Resolution 2019-20 Bridge Weight Limit Postings

**WHEREAS**, in accordance with requirement of the Federal Government, certain bridges located on the Secondary Road System must be posted with load limit signs; and

**WHEREAS**, a bridge inspection program covering all Secondary Highway bridges in Hardin County, is being completed biennially; and

**WHEREAS**, a number of such bridges have been found to require load limit posting as determined by criteria established by the Federal Government.

**NOW THEREFORE, BE IT RESOLVED** by the Hardin County Board of Supervisors on this 2nd day of May, 2018 as provided in Sections 321.471, 321.472, and 321.473,

Code of Iowa, to erect and/or maintain weight limit signs in advance of the following bridges located on the Federal Aid, Farm to Market, and Local Secondary Road System. The County Engineer is instructed to place or cause to be placed, all necessary signs to comply with this resolution. Only those bridges determined to have a weight restriction below LEGAL, in the listing included herein, will be required to have signs erected.

**BE IT FURTHER RESOLVED:** Due to changes in the status of the bridges on the Secondary Roads in Hardin County brought about by repair, replacement, or reinspection, all previous resolutions regarding the posting of these bridges in Hardin County is hereby superseded.

County Bridge¶	Location.	Legal-	Load- Posting¶
No.=	(SecT-R)¤	Loads¤	(Tons)=
1212¤	12 - 89 - 19	Yπ	x
1296≖	29 - 89 - 19	Yπ	×
1440¤	26 - 89 - 19	Yπ	¤
1523¤	35 - 89 - 19	Yπ	×
1567=	34 - 88 - 19	Yπ	¤
1593≖	31 - 89 - 19	Yπ	ж
1607¤	21-88-20	Yπ	¤
2171≖	15 - 89 - 20	N≖	15,20,20=
0044	47 100 100		
2211=	17 - 89 - 20	NO	28,40,40
2211¤ 2233¤	21 - 89 - 20	NO□ Y=	28,40,40¢ ¤
			¤
2233¤	21 - 89 - 20	Yπ	
2233¤ 2238¤	21 - 89 - 20 21 - 89 - 20	Y= NO=	25Allo
2233¤ 2238¤ 2337¤	21 - 89 - 20 21 - 89 - 20 29 - 89 - 20	Y¤ NO□ Y¤	≅ 25All¤ ¤
2233¤ 2238¤ 2337¤ 2394¤	21 - 89 - 20 21 - 89 - 20 29 - 89 - 20 34 - 89 - 20	Υп NO¤ Υп Υп	¤ 25All¤ ¤
2233¤ 2238¤ 2337¤ 2394¤ 2411¤	21 - 89 - 20 21 - 89 - 20 29 - 89 - 20 34 - 89 - 20 21 - 88 - 20	Υп NO¤ Υп Υп Υп	25Allo
2233¤ 2238¤ 2337¤ 2394¤ 2411¤ 3006¤	21 - 89 - 20 21 - 89 - 20 29 - 89 - 20 34 - 89 - 20 24 - 88 - 20 14 - 89 - 21	Уп NO¤ Уп Уп Уп Уп	25Allo a a a
2233¤ 2238¤ 2337¤ 2394¤ 2411¤ 3006¤ 3018¤	21 - 89 - 20 21 - 89 - 20 29 - 89 - 20 34 - 89 - 20 21 - 88 - 20 11 - 89 - 21 21 - 89 - 21	Уп NOo Уп Уп Уп Уп Уп	25Allo a a a

County Bridge¶ No.¤	Location· (SecT-R)¤	Legal- Loads=	Load- Posting¶ (Tons)¤
3250¤	17 - 89 - 21	Yπ	¤
3287≖	18 - 89 - 21	N≖	25All¤
3520≖	36 - 89 - 21	Yπ	¤
4003¤	14 - 89 - 22	Yπ	¤
4004¤	14-89-22	Yπ	¤
4081=	61-89-22	Yπ	¤
4116≖	81 - 89 - 22	Yπ	¤
4124¤	91-89-22	Yπ	¤
4129¤	10 - 89 - 22	Yπ	¤
4214¤	16 - 89 - 22	Yπ	¤
4216¤	17 - 89 - 22	Yπ	×
4226≖	17 - 89 - 22	Yπ	¤
4236≖	18 - 89 - 22	Yπ	×
4250¤	20 - 89 - 22	Yπ	¤
4252¤	20 - 89 - 22	Yπ	¤
4254¤	21 - 89 - 22	Yπ	¤
4345¤	26 - 89 - 22	Yπ	¤
4374¤	28 - 89 - 22	Yπ	¤
4391¤	30 - 89 - 22	YES <sub>0</sub>	×

County· Bridge· No.=	Location· (SecT-R)¤	Legal- Loads=	Load- Posting- (Tons)=
4393¤	30 - 89 - 22	Yπ	×
4401=	31 - 89 - 22	Υ¤	¤
4404¤	31 - 89 - 22	NO	28,40,40
4419=	32 - 89 - 22	Υ¤	Z0,40,40
4428¤	32 - 89 - 22	N=	17All¤
4436=	61-88-22	Υ¤	Ø
4458¤	4*- 88 - 22	Υ¤	×
5022=	34-88-22	Υ¤	×
5023=	41-88-22	N=	20All¤
30235		14.2	One-Truck-
5029¤	54-88-22	NO¤	Onlyo
5088≖	11 - 88 - 22	Yπ	×
5106¤	12 - 88 - 22	N≖	3All=
5139¤	18 - 88 - 21	N≖	15All□
5150¤	13 - 88 - 22	Yπ	×
5276≖	19 - 88 - 21	Yπ	×
5329≖	31 - 88 - 22	Yπ	×
5345≖	32 - 88 - 22	Yπ	¤
5351¤	54 - 87 - 22	Yπ	×
5356≖	32 - 88 - 22	NO¤	One-Truck- Only°
5370¤	33 - 88 - 22	N≖	6·-·AII□
5373¤	44 - 87 - 22	Yπ	¤
5389≖	34 - 88 - 22	N≖	20:All¤
5395¤	31-87-22	N≖	21All¤
6006¤	64 - 88 - 20	Yπ	¤
6181¤	16 - 88 - 21	Yπ	¤
6219¤	20 - 88 - 21	Yπ	×
6246≖	21 - 88 - 21	Yπ	¤
6260¤	22 - 88 - 21	N≖	13,22,22
6295¤	30 - 88 - 20	Yπ	×
6301=	25 - 88 - 21	Yπ	¤
6313¤	27 - 88 - 21	Yπ	×
6319¤	28 - 88 - 21	Yπ	×
6324¤	29 - 88 - 21	Yπ	×
6326¤	29 - 88 - 21	Yπ	¤
6333¤	29 - 88 - 21	Yπ	¤
		Yπ	¤
6338¤	28 - 88 - 21		
6338¤ 6439¤	29 - 88 - 21 34 - 88 - 21	Υ¤	×
6439¤	34 - 88 - 21		¤ ¤
6439¤ 6463¤	34 - 88 - 21 24 - 87 - 21	Υ¤	
6439¤ 6463¤ 7019¤	34 - 88 - 21 24 - 87 - 21 12 - 88 - 20	Yπ	×
6439¤ 6463¤	34 - 88 - 21 24 - 87 - 21	Y= Y= Y=	¤ ¤

Cour	-	Location-	Legal-	Load- Posting-
No	_	(SecT-R)	Loads=	(Tons)=
715	7 <b>=</b>	74-188-120	Yπ	×
720		33 - 88 - 20	NO	28,40,40
727	_	19 - 88 - 19	Υ¤	×
734	3¤	21 - 88 - 20	Yπ	¤
738	0=	29 - 88 - 20	Yπ	¤
737	0=	29 - 88 - 20	Yπ	¤
742	5¤	33 - 88 - 20	N≖	CLOSED
744	1=	27 - 88 - 20	Yπ	×
748	1=	27 - 88 - 20	N=	CLOSED
748	3≖	34 - 88 - 20	Yπ	¤
749	2¤	35 - 88 - 20	Yπ	¤
750	8¤	4 - 87 - 20	Yπ	×
803	0=	21-88-19	Yπ	¤
822	5¤	23 - 88 - 19	Yπ	×
824	1=	28 - 88 - 19	Yπ	¤
826	3ш	31 - 88 - 19	N=	25,35,35
826	4¤	31 - 88 - 19	Yπ	¤
834	0=	28 - 88 - 19	Yπ	¤
834	2=	27 - 88 - 19	Yπ	×
834	9¤	26 - 88 - 19	Yπ	¤
840	1=	36 - 88 - 19	Yπ	¤
904	_	3 - 87 - 19	Υ¤	×
905	0=	31 - 88 - 19	Yπ	¤
908	_	16 - 87 - 19	Yπ	¤
910	9¤	12 - 87 - 19	Yπ	¤
911	2¤	12 - 87 - 19	Yπ	¤
921	9m	22 - 87 - 19	Yπ	×
923	2¤	14 - 87 - 19	Yπ	¤
924	4□	14 - 87 - 19	NO	25AII
925	8¤	24 - 87 - 19	Yπ	¤
927	1=	19 - 87 - 18	Yπ	¤
930	0=	26 - 87 - 19	Yπ	¤
933	4□	33 - 87 - 19	Yπ	¤
933	β¤	28 - 87 - 19	Yπ	¤
935	5¤	20 - 87 - 19	N≖	20:All=
938	0=	29 - 87 - 19	Yπ	¤
938	9¤	30 - 87 - 19	N≖	10,15,15
941	2¤	33 - 87 - 19	Yπ	×
944	0=	35 - 87 - 19	Yπ	×
944		35 - 87 - 19	Υ¤	×
945	3¤	36 - 87 - 19	Yπ	¤
946	_	31 - 87 - 18	Υ¤	¤
948	_	21-86-19	Υ¤	¤
0.70		-1 1201 110		

County Bridge No.=	Location· (SecT-R)s	Legal- Loads=	Load- Posting- (Tons)¤
9515≖	94 - 87 - 19	Yπ	¤
10001=	1 - 87 - 20	Yπ	×
10027¤	24 - 87 - 20	N≖	20:All¤
10039≖	3≰-87 - 20	Yπ	×
10061=	94 - 87 - 20	Yπ	¤
10161=	11 - 87 - 20	Yπ	×
10170=	11 - 87 - 20	Yπ	¤
10202¤	13 - 87 - 20	Yπ	x
10250=	17 - 87 - 20	Yπ	x
10259¤	18 - 87 - 20	N≖	3All□
10288¤	20 - 87 - 20	Yπ	¤
10331=	24 - 87 - 20	N≖	12·All¤
10333¤	24 - 87 - 20	Yπ	¤
10341=	30 - 87 - 19	Yπ	×
10345≖	25 - 87 - 20	N≖	CLOSED
10372≖	26 - 87 - 20	Yπ	×
10401=	27 - 87 - 20	Yπ	×
10489¤	28 - 87 - 20	YE\$	¤
10492¤	21 - 87 - 20	NO	20AII¤
10632¤	35 - 87 - 20	Yπ	×
11009=	14-87-21	N≖	6All□
11014=	34 - 87 - 21	N≖	20All=
11044=	74-87-21	Yπ	×
11053=	84 - 87 - 21	Yπ	¤
11139¤	12 - 87 - 21	Yπ	×
11142=	74 - 87 - 20	Yπ	¤
11211=	17 - 87 - 21	Yπ	×
11272=	22 - 87 - 21	Yπ	¤
11284¤	22 - 87 - 21	Yπ	¤
11343≖	30 - 87 - 20	Yπ	¤
11355¤	25 - 87 - 21	Yπ	¤
11371=	26 - 87 - 21	Yπ	×
11377=	26 - 87 - 21	Yπ	¤
11433≖	31 - 87 - 21	Yπ	×
11525¤	54-86-21	Yπ	¤
12004=	61 - 87 - 21	Yπ	¤
12008=	14 - 87 - 22	Yπ	¤
12015=	24 - 87 - 22	NO¤	28,40,40
12022=	31-87-22	Yπ	¤
12042=	54 - 87 - 22	Yπ	¤
	64-87-22	Yπ	¤
12053≖			
12053= 12153=	12 - 87 - 22	Yπ	×

County-	Location-	Legal-	Load-
Bridge-	(SecT-R)q	Loads	Posting-
No.≖	(0001-11)-	Luausa	(Tons)=
12270¤	20 - 87 - 22	Yπ	¤
12286¤	21 - 87 - 22	Yπ	α
12297¤	22 - 87 - 22	Yπ	x
12310=	22 - 87 - 22	NO	28,40,40
12319¤	23 - 87 - 22	Yπ	×
12329¤	24 - 87 - 22	NO	28,40,40
12350=	25 - 87 - 22	Yπ	×
12357=	30 - 87 - 21	Yπ	¤
12423¤	29 - 87 - 22	Yπ	×
12427¤	29 - 87 - 22	N≖	3∙All¤
12528¤	38 - 87 - 22	Yπ	¤
12552¤	1:- 86 - 22	Yπ	¤
13001=	14 - 86 - 22	Yπ	¤
13070=	91-86-22	Yπ	¤
13090=	10 - 86 - 22	Yπ	×
13147¤	13 - 86 - 22	Yπ	×
13157¤	15 - 86 - 22	Yπ	×
13168¤	14 - 86 - 22	Yπ	×
13308¤	24 - 86 - 22	Yπ	×
13312¤	19 - 86 - 21	Yπ	×
13432¤	32 - 86 - 22	Yπ	×
13505¤	36 - 86 - 22	N≖	20All¤
14015¤	41-86-21	Yπ	¤
14021=	51-86-21	Yπ	×
14056¤	91-86-21	Yπ	¤
14069=	3 - 86 - 21	YES <sub>0</sub>	×
14083¤	14 - 86 - 21	Yπ	¤
14085¤	2 - 86 - 21	Yπ	×
14094¤	1=-86-21	YES	¤
14096=	12 - 86 - 21	Yπ	×
14099¤	12 - 86 - 21	YES	¤
14105¤	12 - 86 - 21	Yπ	¤
14222¤	30 - 86 - 21	Yπ	×
14365¤	34 - 86 - 21	Yπ	¤
14371¤	33 - 86 - 21	Yπ	×
14390=	29 - 86 - 21	Yπ	×
14436¤	64 - 86 - 20	REN	IOVED
15002=	6z - 86 - 19	YES	¤
15009=	1:- 86 - 20	YES	¤
15023¤	64 - 86 - 20	Υ¤	¤
15035¤	71-86-20	N≖	CLOSED
15059=	91 - 86 - 20	N=	3·-·AII□
15152¤	15 - 86 - 20	Yπ	×

County- Bridge- No.=	Location (SecT-R)	Legal- Loads¤	Load- Posting- (Tons)≖
15163¤	15 - 86 - 20	Yπ	×
15174¤	16 - 86 - 20	YES <sub>0</sub>	×
15189¤	81-86-20	NO¤	25AII□
15228¤	16 - 86 - 20	Yπ	×
15263¤	22 - 86 - 20	Yπ	¤
15267¤	15 - 86 - 20	N=	CLOSED
15275¤	23 - 86 - 20	Yπ	¤
15280¤	23 - 86 - 20	Yπ	×
15291=	24 - 86 - 20	Yπ	×
15301=	30 - 86 - 19	N≖	24,40,40¤
15305¤	24 - 86 - 20	Yπ	×
15310=	24 - 86 - 20	Yπ	×
15346≖	27 - 86 - 20	Yπ	×
15391=	31 - 86 - 20	N≖	21,30,35=
15401=	32 - 86 - 20	Yπ	×
15417¤	33 - 86 - 20	Yπ	×
15523¤	36 - 86 - 20	N≖	20All¤
15526¤	36 - 86 - 20	Yπ	×
15543¤	35 - 86 - 20	Yπ	×
16008¤	64 - 86 - 18	Yπ	×
16015¤	12 - 86 - 19	Yπ	¤

County Bridge No.=	Location· (SecT-R)¤	Legal- Loads=	Load- Posting- (Tons)=
16019=	12 - 86 - 19	Yπ	¤
16022¤	1z - 86 - 19	N≖	12·-·Allo
16031=	11-86-19	Yπ	x
16033¤	11 - 86 - 19	Yπ	×
16036=	21-86-19	Yπ	¤
16060=	34 - 86 - 19	Yπ	×
16067=	94-86-19	NO	28,40,40
16072¤	9 - 86 - 19	Yπ	×
16075¤	54 - 86 - 19	Yπ	¤
16083¤	51-86-19	Yπ	×
16095¤	54 - 86 - 19	N=	28,40,40
16098¤	54 - 86 - 19	Yπ	×
16180=	16 - 86 - 19	Yπ	¤
16267¤	22 - 86 - 19	Yπ	×
16360=	28 - 86 - 19	Yπ	¤
16390=	27 - 86 - 19	Yπ	×
16430=	30 - 86 - 18	Yπ	¤
16439¤	38 - 86 - 19	Yπ	¤
16458¤	36 - 86 - 19	Yπ	¤
16526¤	31 - 86 - 19	N=	3All=
16545¤	81-86-19	Yπ	×

/s/ Reneé McClellan Reneé McClellan, Chair Hardin County Board of Supervisors Hardin County, Iowa I, Jessica Lara, County Auditor in and for Hardin County, Iowa, do hereby certify that the above and foregoing resolution is a true and exact copy of a resolution passed and approved by the Board of Supervisors of Hardin County, Iowa, at its meeting on June 5, 2019.

#### /s/ Jessica Lara

Jessica Lara Hardin County Auditor Hardin County, Iowa

Hoffman moved, Granzow seconded to approve the application for fireworks permit submitted by D & J Farms, 31075 Y Ave., Union, for July 6, 2019. Motion carried.

Hoffman moved, Granzow seconded to approve the application for fireworks permit submitted by the Petry Family, 31152 Co. Hwy. D55, Union, for July 4, 2019. Motion carried.

Hoffman moved, Granzow seconded to approve the hiring of Christian Copper, full-time Deputy, Sheriff's Office, effective 5/27/2019 at \$21.07/hour. Motion carried.

Hoffman moved, Granzow seconded to approve the hiring of Brendan Chaney, permanent part-time Correctional Officer, Sheriff's Office, effective 6/5/2019 at \$13.53/hour. Motion carried.

Hoffman moved, Granzow seconded to approve the resignation of Kaitlyn Sizemore, Sheriff's Office, effective 6/5/2019. Motion carried.

Hoffman moved, Granzow seconded to approve the Auditor's monthly report for May 2019. Motion carried.

Granzow moved, Hoffman seconded to cancel the regular meeting date of August 21, 2019 due to ISAC meetings. Motion carried.

Hoffman moved, Granzow seconded to approve the renewal agreements with Blue Cross/Blue Shield. Motion carried.

Hoffman moved, Granzow seconded that the following rates be approved for FY 2020 Health/Dental/Life insurance. Motion carried.

#### 2019/2020 Health & Dental Premiums

#### **Alliance Select Non-Tobacco**

			Total	Employee
	Health	Dental	Premium	Contribution
Single	\$ 889.00	\$ 35.35	\$ 924.35	\$ 147.78
2 Person	\$ 1,693.72	\$ 66.10	\$ 1,759.82	\$ 281.58
Family	\$ 2,700.01	\$ 109.14	\$ 2,809.15	\$ 449.22

#### Alliance Select Tobacco

			Total	Employee
	Health	Dental	Premium	Contribution
Single	\$ 889.00	\$ 35.35	\$ 924.35	\$ 249.45
2 Person	\$ 1,693.72	\$ 66.10	\$ 1,759.82	\$ 475.15
Family	\$ 2,700.01	\$ 109.14	\$ 2,809.15	\$ 758.20

#### **Blue Advantage Non-Tobacco**

			Total	Employee
	Health	Dental	Premium	Contribution
Single	\$ 808.27	\$ 35.35	\$ 843.62	\$ 75.70
2 Person	\$ 1,539.74	\$ 66.10	\$ 1,605.84	\$ 144.08
Family	\$ 2,454.55	\$ 109.14	\$ 2,563.69	\$ 230.07

#### **Blue Advantage Tobacco**

			rotai	Employee
	Health	Dental	Premium	Contribution
Single	\$ 808.27	\$ 35.35	\$ 843.62	\$ 168.72
2 Person	\$ 1,539.74	\$ 66.10	\$ 1,605.84	\$ 321.17
Family	\$ 2,454.55	\$ 109.14	\$ 2,563.69	\$ 512.74

Public Comments: None.

Other Business: None.

Granzow moved, McClellan seconded to adjourn. Motion carried.

Reneé McClellan, Chair Board of Supervisors Jessica Lara Hardin County Auditor

Ackley Painting Company	\$57,920.00
Agsource Cooperative Serv	\$1,092.50
Ahlers & Cooney-P.C.	\$1,700.00
Airgas North Central	\$369.88
Alliant Energy	\$296.73
Barco Municipal Products	\$1,220.52
Buckner Cemetery	\$48.00
Business Radio Sales & Service Inc	\$957.33
Campbell Supply Co	\$390.62
Capital City Equipment Company	\$21.98
CBM Food Service	\$3,554.99
Central Iowa Detention Ctr	\$1,100.00
Central Iowa Distr Inc	\$220.00
Chelsey Ites	\$226.60
City of Alden	\$29.67
City of Eldora	\$4,323.66
City of Iowa Falls	\$79.18
Compliancy Group LLC	\$4,200.00
Connie J Mesch	\$50.00
Cooley Pumping LLC	\$95.00
Countryside Turf & Timber	\$101.09
Culligan	\$312.85
Don's Truck Sales Inc	\$105.91
Eldora Hardware	\$1,015.77
Ferneau Heavy Duty Truck Repair	\$15,087.11
Franklin County Sheriff	\$97.26
Gehrke Inc.	\$1,200.00
Gehrke Quarries, Inc.	\$1,225.70
Gillund Ent.	\$237.20
Hardin Co Solid Waste & Recycl	\$33.28
Hardin Co Tire & Service Inc	\$1,733.58
Hardin County Office Supplies	\$1,502.83
Heart of Iowa	\$2,118.10
Hecht & Jimenez Office Machine	\$365.00
Hogan, Bremer, Moore Colonial Chapel	\$1,300.00
la Dept of Public Safety	\$2,610.00
Independent Salt	\$38,409.37
Innovative Ag Services	\$1,925.64
Interstate Batteries	\$156.29
Iowa County Attorneys Case Mgt	\$7,820.00
Iowa Law Enforcement Academy	\$950.00
lowa Regional Utilities Assoc.	\$199.39
Iowa State University	\$130.00
Iron Mountain	\$61.75
ISAC	\$210.00
ISCTA	\$250.00
Krogh-Oppold Feed & Supply	\$21.79
Kwik Trip Inc	\$35.22
Landon Boomsma	\$20.00
Leeward Solutions LLC	\$1,205.34
LexisNexis Risk Data Mgmt Inc	\$50.00
Linn Adams	\$50.00
Mainstay Systems Inc	\$2,580.00
Martin Marietta Aggregate	\$8,823.12
Mend Correctional Care PLLC	\$10,213.26

Metrasens Inc	\$11,500.00
Mid-America Publishing Corp	\$588.60
Murphy Tractor & Equipment	\$8,177.16
NAPA Auto Parts	\$18.90
NAPA Auto Parts	\$32.88
Nutrien Ag Solutions	\$39,982.30
Point Pleasant Cemetery	\$48.00
Quality Automotive Inc	\$36.50
R Comm Wireless	\$2,102.00
RC Systems- Waterloo Office	\$1,044.35
Renee L McClellan	\$60.30
Safety-Kleen Corporation	\$391.94
Schumacher Elevator Co.	\$501.85
Scott N Hackney	\$117.69
Secretary of State	\$30.00
Shield Pest Control	\$185.00
Short Circuit Electric	\$1,713.00
State Hygienic Laboratory	\$50.00
Storey Kenworthy	\$227.94
Storey Kenworthy	\$55.90
The UPS Store	\$150.00
Theisens	\$180.85
Times Citizen	\$315.56
U.S. Post Office	\$208.00
US Bank Equipment Finance	\$4,471.49
Veridian Credit Union	\$575.81
Windstream	\$212.89
Windstream Communications	\$908.43
Youth Shelter Care of North	\$3,638.70
Z & Z Glass	\$135.00

**Grand Total** \$257,714.55

\_\_\_\_\_

Renee McClellan, Chair Board of Supervisors Jessica Lara Hardin County Auditor May 31, 2019

Taylor Roll, P.E. Hardin County Engineer 708 16th Street Eldora, IA 50627-0534

RE: SUPPLEMENTAL AGREEMENT FOR FINAL DESIGN BRIDGE NO. 16095 (FHWA NO. 027280) SECTION 5, T-86N, R-19W PROJECT NO. FM-C042(98)--55-42 CB&A NO. 2018176

Dear Mr. Roll:

This Supplemental Agreement is submitted in accordance with our current Consulting Engineering Contract dated April 30, 2018, and your request for final design services for your bridge number 16095, located in Section 5 of Union Township. This bridge is the subject of our preliminary design work previously submitted to Hardin County.

The preliminary design and drawings, which constitute the initial submittals, will be incorporated into the final design drawing package. It must be understood that rehabilitation/widening design work is engineering intensive as it is much more complicated than design of a similar sized new bridge. Thus, our engineering fees must be significantly higher for this job than on other new projects. Upon receipt of your authorization, we will complete the final design computation work, perform final detailing for approximately 26 sheets and submit the final project to the County and lowa Department of Transportation for letting.

We propose to perform bridge rehabilitation/widening design work for the following fees:

FINAL ROADWAY DESIGN AND DETAILING:	LUMP SUM =	\$ 3,800.00
FINAL BRIDGE SUPERSTRUCTURE REHAB/WIDENING DESIGN:	LUMP SUM =	\$ 15,980.00
FINAL BRIDGE SUPERSTRUCTURE REHAB/WIDENING DETAILING:	LUMP SUM =	\$ 14,770.00
FINAL BRIDGE SUPERSTRUCTURE REHAB/WIDENING DRAFTING:	LUMP SUM =	\$ 13,880.00
FINAL BRIDGE SUBSTRUCTURE REHAB/WIDENING DESIGN:	LUMP SUM =	\$ 5,640.00
FINAL BRIDGE SUBSTRUCTURE REHAB/WIDENING DETAILING:	LUMP SUM =	\$ 5,680.00
FINAL BRIDGE SUBSTRUCTURE REHAB/WIDENING DRAFTING:	LUMP SUM =	\$ 5,130.00
FINAL COORDINATION AND SUBMITTALS:	AT HOURLY RA	
GENERAL SERVICES DURING CONSTRUCTION: (SHOP DRAWINGS AND HAUNCHING COMPUTATIONS)	AT HOURLY RA (ESTIMATED AT	

Taylor Roll, P.E. May 31, 2019 Page 2

All provisions of the original contract remain in effect except as modified by this Supplemental Agreement.

Please review this submittal and, if it is acceptable, obtain the required County signatures on both copies. Email an executed copy to Sarah Okerlund, P.E., Local Systems Field Engineer – Central Region at the Iowa DOT for approval of payment from your Farm-to-Market Road Fund. Please return one fully executed copy to our office. We are ready to complete the final work on this important project for you and Hardin County.

Sincerely,	APPROVED FOR HARDIN COUNTY:
Mitton C. Climerson	
MILTON C. CLEMENSON, P.E. VICE PRESIDENT	BOARD OF SUPERVISORS - CHAIR
IOWA DEPARTMENT OF TRANSPORTATION ACCEPTED FOR PAYMENT (FM FUNDS):	ATTESTED BY:
SARAH OKERLUND, P.E. CENTRAL REGION LOCAL SYSTEMS FIELD ENGINEER	TAYLOR ROLL, P.E. HARDIN COUNTY ENGINEER
DATE:	DATE:

#### **HARDIN COUNTY**

#### Risk Analysis, Data Disaster Recovery and Emergency Mode Operations

**DATA SERVICES:** Community Services **LOCATION:** Community Services Office

#### I. LIST OF ALL Electronic Protected Health INFORMATION (EPHI)

Repository Inventory and Risk and Criticality Assessment	1	2
Repository Name	MHIS	Client Data - Server
Custodian Name	Adams	Jones
Custodian Contact Information Phone	641-456-2128	641-373-6445
Custodian Contact Information Address	1201 14th Avenue	1215 Edgington Ave
System Name	Clients	SERVERS
System Location	Annex	Law Enforcement Center
System Manager Contact Information Phone	641-456-2128	641-939-8125
Number of Users that access the repository	9	9
Number of Records	0	Thousands
Risk Level (Low <users<records; high="">users&gt;records OR Critical; else Medium)</users<records;>	Low	Low
IF "Medium" or "High" is a Data backup Plan in place?	Yes	Yes
Dates to test backups	As Needed	Daily
Criticality Level (High or Low)	Low	Low
IF "High" is a Disaster Recovery Plan in place?	No	Yes
Dates to test recovery		Daily
IF "High" is an Emergency Mode Operations Plan in place?	Yes	Yes
Dates to test emergency mode	9/30/2019	9/30/2019
Dates to re-review inventory and assessment	6/30/2020	6/30/2020
FIREWALL used that meets guidelines?	Yes	Yes

In addition, all staff have access to the Community Services Network (CSN) which is a web based consumer data system. A copy of the emergency data recovery plan for CSN is kept on sight in the Community services office.

Equipment Insured by: Heartland Risk Insurance Pool 515-727-9344 Insurance documents are stored: Printed copy in Auditor's office.

#### II. RISK ANALYSIS See above

#### III. BUSINESS IMPACT ANALYSIS

Costs of Loss of EPHI: The cost of recreating the EPHI is minimized by the availability of nightly full backups completed on the SERVER. In the event of loss of any of the servers, we can reload the information from the backups. In the worst case, if the destruction occurred at the end of the day, we would have to re-key just that day's transactions. During the busiest time of the year, that would require two person-days of effort. If EPHI is lost, the exposure would be in terms of damage to the reputation of the county and possible failure to provide services. In addition, there is the possibility of costs associated with legal actions.

**Risks:** The risk of physical loss of information, both critical and sensitive, is associated with the reliability of the equipment, the power protection afforded the equipment, the security of the premises, and the age of the equipment. We have tried to minimize these risks by the following:

- 1. Adequate Uninterruptible Power Supplies, and associated power protection is provided for each machine;
- 2. The quality of the equipment is reasonable, within budget constraints;
- 3. The premises are protected with high-quality locks with copy-protected keys, fire protection, and fire detection systems. All servers are located in a secure environment.
- 4. Any Electronic Protected Health Information that is removed from the office is backed up on the server before being removed from the office.

#### IV. SECURITY SAFEGUARDS

All personnel are made familiar with the requirements for security and confidentiality through training.

#### A. Backups:

Full backups Monday thru Friday after normal business hours. They are stored in an encrypted network attached storage device in the Hardin County Law Enforcement Center. This information is backed up multiple times per day off site to a server in Des Moines.

**B.** Paper forms used for data input, and reports associated with confidential information are kept in files which are locked when we are away from our offices. The building is kept locked after normal work hours, on weekends and holidays, and during periods when staff are absent from the office area. All computers in the office are password-protected and have inactive-lock time-out software installed.

#### C. Access to EPHI is limited to the appropriate personnel. A list of data access privileges for each job description is as follows:

Director: Access to all files.

General Assistance: Access to all files.

Service Coordinators: Access to CSN and Service Coordinator information.

Master passwords are only known by the IT Director, Network Engineer, and the Director, and all passwords are changed on a 90 day cycle or more frequently if a breach of security is suspected, or the employee or their supervisor or the Department Head leaves county employment.

**D.** The disaster recovery plan, security safeguards, access rights, and staff responsibilities are covered in our HIPAA Compliance Plan. This Plan is reviewed yearly and updated as required. Employees in this department are cross trained and are given access to all data, however employees will not access data unless it is necessary for them to conduct their duties. All persons will be required to use a Unique ID and password meeting the minimum standards in order to access systems containing EPHI. The network is configured to force the expiration and changing of all passwords at least every ninety (90) days.

#### E. Employee security:

- No employee is to bring to work any unauthorized data storage device such as USB memory keys, external plug-in storage media such as hard disk drives, 'Zip' drives, or CD burners. Breaches of this rule will result in sanctions outlined in the HIPAA Compliance Plan up to and possibly including immediate dismissal.
- All electronic communications that contain sensitive data must be password protected or encrypted.
- As soon as an employee is dismissed or resigns, the employee's access to data is terminated.
- No employee may give their passwords to any other employee (apart from hard coded passwords to the Administrator), or use any other employee's passwords to gain access to data for which they should not have access rights.

#### F. Equipment Auditing:

The Auditor will maintain and manage an active inventory of all equipment and software located in the Department. Copies are located on the server. All incoming equipment and software will be labeled and tracked for identification purposes when it enters the company.

#### G. Data Auditing:

Internal audit procedures have been implemented to regularly review records of information system activity, including audit logs, access reports, and security incident tracking reports.

- 1) An internal audit procedure has been established and implemented by this Department to regularly review records of system activity. The internal audit procedure utilizes audit logs, activity reports, and other mechanisms to document and manage system activity.
- 2) Audit logs, activity reports, and other mechanisms to document and manage system activity are reviewed at intervals commensurate with the associated risk of the information system or the EPHI repositories contained on said information system.
- 3) The Audit Control and Review Plan includes the following procedures:
  - a) Systems and Applications to be logged: COMIS and Client Data Files.
  - b) Information to be logged for each system: Each system's audit log includes; User ID, Login Date/Time, and Activity Time. Audit logs will include semi-annual review of employee's current data access for twenty minutes, i.e. employees will be contacted every six months to log access and modifications to any EPHI Files for the next twenty minutes.
  - c) The following procedures to review all audit logs and activity reports will be followed: Semi-annual audit reports will be reviewed and stored for six years by the Department. The interval of the system activity review does not exceed, but may be less than, one hundred eighty (180) days.
- 4) Security incidents such as activity exceptions and unauthorized access attempts if they occur are detected, logged and reported immediately to the Assistant Director and the HIPAA Security Officer.

**V. PLAN ACCURACY:** This plan is tested and reviewed yearly and updated as required. All backup procedures are tested annually. Backup equipment is tested and serviced annually.

## VI. Contact Data of Key Personnel The following employees' data is kept on file by the Department Head, and copies kept at home by each of the other key personnel.

Name: Linn Adams, AGENCY DIRECTOR

Cell Phone: 641-373-3341 E-mail: <u>linn.adams@cicsmhds.org</u>

Name: Micah Cutler, IT/GIS DIRECTOR

Cell Phone: 515-999-0294

E-mail: mcutler@hardincountyia.gov Other contact: Courthouse: 641-939-8124

Name: Matt Jones, NETWORK ENGINEER

Cell Phone: 641-373-6445

E-mail: mjones@hardincountyia.gov Other contact: Courthouse: 641-939-8125

Name: Carol Haywood, OFFICE MANAGER

E-mail: Carol.haywood@cicsmhds.org

Name: Jodi Hamilton, SERVICE COORDINATOR

E-mail: Jodi.hamilton@cicsmhds.org

Name: Mary Swartz, MENTAL HEALTH ADVOCATE

E-mail: mary.swartz@cicsmhds.org

Name: Mary Nelson, CLUBHOUSE COORDINATOR

Email: fiafc@hardincountyia.gov

Phone: 641-648-7500

Name: Kathy Vitasek, CLUBHOUSE ASSISTANT

#### In the event of change to key personnel (death, disappearance, dismissal, serious injury):

**Department Head:** The Service Coordinator Specialist is to immediately assume the temporary role of Department Head until a new Department head is appointed by the Board. System passwords may be changed by the appropriate IT personnel.

In the event of change to other key personnel, the Department Head will take appropriate action to assure duties are completed.

#### VII. ESSENTIAL SYSTEM INFORMATION

Backup drive type: HP Lefthand iSCSI

Backup software needed for data recovery: Veeam

**Server configuration:** Windows Server 2012 Standard Edition.

Workstation software: Basic configuration: Windows 7 Professional, MS Office 365 (at least 1 copy of Access).

#### VIII. EMERGENCY PROCEDURES:

A copy of these procedures is included with the employee manual. These procedures are described in the training of all new staff, and reinforced periodically to existing staff.

#### In the case of Natural Disaster or Fire:

- The **Director** should, as far as conditions allow:
- 1) Activate fire or tornado alarms manually, if they have not already been activated if applicable.
- 2) Notify the fire department (Phone 911). If the agency telephone system has been disrupted by the fire, etc, utilize a staff member's personal cell phone.
- 3) Shut down the file servers and eject the removable hard disk drives. All removable hard drives should be packed in the provided case and taken from the building, etc.
- **Department Head** should, as far as conditions allow:

Check all work areas and evacuate all staff. etc.

- Other Employees should, as far as conditions allow:

In the case of a fire, all employees should immediately leave their offices, closing their doors behind them, exiting the building at the labeled exits and meeting across the street on the South side of the Courthouse. If inclement weather staff should meet in the entryway of the Hardin County Sheriff's Office.

In the case of a tornado all employees will leave their office and go to the basement until an all clear is announced.

#### In the case of server failure:

Hardin County IT Director or his/her designee will:

- 1) Attempt all appropriate quick measures to bring the server back online.
- 2) Contact the supplier of the server to arrange an emergency replacement machine.
- 3) Acquire the most recent backup from the Department Head.
- 4) Restore backed-up data, as far as possible, to the server.
- 5) Organize the re-entry of data entered between the last backup and the installation of the new server.
- 6) Bring the new server online.
- 7) Have the failed server repaired or replaced.

#### IX. Emergency Mode Operations.

**Document last updated**: 6/05/2018

If Community Services becomes inoperable for a period of time, staff will be relocated according to the Hardin County Emergency Operations Plan. The IT Director or his/her designee will coordinate the replacing of IT equipment and restoring or accessing servers from the backup locations until services can be restored here.

Passed and approved this 12 <sup>th</sup> day of June, 2019.
Reneé McClellan, Chairman Hardin County Board of Supervisors
ATTEST:
Jessica Lara, Auditor



JUN 0 4 2019

#### HARDIN COUNTY AUDITOR

David L. McDaniel 1116 14th Avenue Eldora, Iowa 50627 641-939-8189 1-800-568-4373 Fax 641-939-8249

18-19 Fiscal Year	May fees	
0001-1-05-1000-440003	Civil Fees	\$ 4,861.90
0001-1-05-1000-440004	Civil Mileage	\$ 1,805.71
0001-1-05-9000-440001	Mental Transports	\$ _
		\$ 6,667.61
18-19 Fiscal Year	May fees	
0001-1-05-1000-250100	Contract Law	\$ 15,983.09
0001-1-05-1000-250200	Care Prisoners	\$ -
0001-1-05-9000-440002	Driving Records	\$ 6.50
0001-1-05-1000-440006	Purchase Permits	\$ 100.00
0001-1-05-1000-441000	Weapon Permits	\$ 760.00
0001-1-05-1000-443000	Work Release	\$ -
0001-1-05-1000-445000	Sex Offender Reg.	\$ 50.00
0001-1-05-1000-550001	Copy Reports	\$ 70.00
0001-1-05-1000-850100	CO ENF Surcharge	\$ 325.50
0001-1-05-1000-550005	Fingerprint fees	\$ 40.00
0001-4-05-1000-259465	Social Security Reward	\$ *
	Total:	\$ 17,335.09
	Total fees	\$ 24,002.70
Funds paid to Treasurer on 5/31/2019	FY 19	

#### APPROVED BY HARDIN COUNTY BOARD OF SUPERVISORS

Chai	rman					
Lol	121	<u>a01</u>	9			
Date						

## **Recorder's Monthly Report to the Treasurer**

05/01/2019 to 05/31/2019

Liability		
Account Number	Description	Ne
0001-1-07-8000-400000-2	Use Tax-DOR	(\$1,364.34
0001-1-07-8000-400000-3	State Sales Tax-DOR	(\$3,165.24
0001-1-07-8000-400000-4	Local Option Tax-DOR	(\$511.54
0001-1-07-8000-401000-1	Snowmobile Registration Fees-State	(\$16.50
0001-1-07-8000-401001	Snowmobile Titles - State	(\$6.50
0001-1-07-8000-402000	RVVRS Boat Registration Fees - State	(\$4,524.05
0001-1-07-8000-402001-1	RVVRS Boat Titles - State	(\$25.50
0001-1-07-8000-402001-2	RVVRS Boat Titles - DOR	(\$85.00)
0001-1-07-8000-402002-1	RVVRS Boat Liens - State	(\$3.00)
0001-1-07-8000-402002-2	RVVRS Boat Liens - DOR	(\$10.00)
0001-1-07-8000-403000-1	Hunting & Fishing Fees-State	(\$621.50)
0001-1-07-8000-404000-2	Real Estate Transfer Tax-State	(\$10,619.84)
0001-1-07-8000-406000-1	Vitals Certified Copies-State	(\$1,872.00)
0001-1-07-8000-407000-1	ATV Registration Fees-State	(\$300.50)
0001-1-07-8000-407000-2	ATV Titles-State	(\$91.00)
0001-1-07-8000-407000-3	ATV Liens-State	(\$13.00)
0001-1-07-8000-413001-1	Marriage License-State	(\$403.00)
Total		(\$23,632.51)
Revenue		
Account Number	Description	Net
0001-1-07-8000-400000	Recording of Instruments	(\$6,010.00)
0001-1-07-8000-400000-1	Over Payment	(\$0.80)
0001-1-07-8000-401000	Snowmobile Writing Fees (\$5.00)-County	(\$5.00)
0001-1-07-8000-402001	RVVRS Boat Titles - County	(\$85.00)
0001-1-07-8000-402002	RVVRS Boat Liens - County	(\$10.00)
0001-1-07-8000-403000	Hunting & Fishing Fees-County	(\$9.50)
0001-1-07-8000-404000	Real Estate Transfer Tax-County	(\$2,213.76)
0001-1-07-8000-406000	Vitals Certified Copies-County	(\$468.00)
0001-1-07-8000-407000	ATV Writing Fees(\$5.00)-County	(\$80.00)
0001-1-07-8000-408000	RVVRS Writing Fees - County	(\$220.00)
0001-1-07-8000-410000	Auditor's Transfer Fees - \$5.00	(\$500.00)
0001-1-07-8000-413001	Marriage License-County	(\$52.00)
0001-1-07-8000-550000	Photocopy/Fax Fees	(\$351.50)
0024-1-07-0000-414000	Document Management Fees	(\$275.00)
5410-1-07-0000-416000	Electronic Transaction Fees	(\$275.00)
Total		(\$10,555.56)
Grand Total	1988 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	(\$34,188.07)

### **Recorder's Monthly Report to the Treasurer**

05/01/2019 to 05/31/2019

Range	Account	Ne
Department of Revenue	· · · · · · · · · · · · · · · · · · ·	
	0001-1-07-8000-400000-4 Local Option Tax-DOR	(\$511.54
	0001-1-07-8000-400000-3 State Sales Tax-DOR	(\$3,165.24
	0001-1-07-8000-400000-2 Use Tax-DOR	(\$1,364.34)
	0001-1-07-8000-402002-2 RVVRS Boat Liens - DOR	(\$10,00)
	0001-1-07-8000-402001-2 RVVRS Boat Titles - DOR	(\$85.00)
	0001-1-07-8000-404000-2 Real Estate Transfer Tax- State	(\$10,619.84)
Department of Revenue		(\$15,755.96)
Hunting and Fishing		
	0001-1-07-8000-403000 Hunting & Fishing Fees- County	(\$9.50)
	0001-1-07-8000-403000-1 Hunting & Fishing Fees- State	(\$621.50)
Hunting and Fishing		(\$631.00)
Marriage Application		
	0001-1-07-8000-413001-1 Marriage License-State	(\$403.00)
	0001-1-07-8000-413001 Marriage License-County	(\$52.00)
Marriage Application		(\$455.00)
RVVRS County	0001-1-07-8000-408000 RVVRS Writing Fees -	(\$220.00)
	County	(\$220.00)
	0001-1-07-8000-401000 Snowmobile Writing Fees (\$5.00)-County	(\$5.00)
	0001-1-07-8000-402001 RVVRS Boat Titles - County	(\$85.00)
	0001-1-07-8000-407000 ATV Writing Fees(\$5.00)- County	(\$80.00)
	0001-1-07-8000-402002 RVVRS Boat Liens - County	(\$10.00)
RVVRS County		(\$400.00)
RVVRS State		
	0001-1-07-8000-401001 Snowmobile Titles - State	(\$6.50)
	0001-1-07-8000-402002-1 RVVRS Boat Liens - State	(\$3.00)
	0001-1-07-8000-402000 RVVRS Boat Registration Fees - State	(\$4,524.05)
	0001-1-07-8000-402001-1 RVVRS Boat Titles - State	(\$25.50)
	0001-1-07-8000-407000-2 ATV Titles-State	(\$91.00)
	0001-1-07-8000-407000-1 ATV Registration Fees- State	(\$300.50)
	0001-1-07-8000-401000-1 Snowmobile Registration Fees-State	(\$16.50)
	0001-1-07-8000-407000-3 ATV Liens-State	(\$13.00)
RVVRS State		(\$4,980.05)
Transfer Tax	0004 4 07 0000 404000 Bard Fatala Taranta Tara	(00.040.70)
	0001-1-07-8000-404000 Real Estate Transfer Tax- County	(\$2,213.76)
	0001-1-07-8000-404000-2 Real Estate Transfer Tax- State	(\$10,619.84)
Fransfer Tax		(\$12,833.60)
/Itals Certified Copies		
	0001-1-07-8000-406000-1 Vitals Certified Copies- State	(\$1,872.00)
	0001-1-07-8000-406000 Vitals Certified Copies-	(\$468.00)

## **Recorder's Monthly Report to the Treasurer**

05/01/2019 to 05/31/2019

Vitals Certified Copies		/P2 240 00\
Titulo Coltaliod Copico		(\$2,340.00)

## COUNTY RECORDER'S REPORT OF FEES COLLECTED (See Chapter 342, Code)

State of IOWA County of	)	SS: HARDIN COUNTY			
TO: The Board of Supe	rvisors	of HARDIN COUNTY			
I, LORI S. KADNER, Reco certify that the following is my office for the period of	a true	and correct statement	of the fees	s collected by me in	n
and the same has been pa				,	
All of which is respectfully	submi	itted.			
Coenl V.	Saw)	rence Deputy COUNTY RECORDE		June 5, 2019 DATED	
	)				
JESSICA LARA		COUNTY AUDITOR			
CHAIRMAN	E	BOARD OF SUPERVIS	ORS		

May 22, 2019

**Hardin County Board of Supervisors** 

1215 Edgington Ave

Eldora, Iowa 50627

Re: City of Radcliffe - American Legion Rebuild

To Whom It May Concern,

I am writing in the effort to secure the endorsement of the Hardin County Board of Supervisors and secure a monetary commitment to the project with the goal of rebuilding the American Legion in Radcliffe.

As the council may be aware, the American Legion building has stood as a strong testament to the sacrifices of the communities' veterans as well as a community center. However, over the years, the building has fallen into disrepair. The building no longer serves as a community center and mostly serves as a storage unit. This is not the purpose of a Legion.

The goal of the rebuild committee, comprised of several legion members and lead by Heath Stollee, is to tear down the existing structure, abate all nuisance materials and completely rebuild. The building will be built and designed by Honey Creek Design and Build, located in New Providence. The building will be constructed using energy efficient structural insulated panels (SIP). This will not only cut down on the cost of running the building, but also make the building more structurally sound – allowing the building to stand for years to come.

A major goal of this project is to obtain a Community Attraction and Tourism grant from the lowa Economic Development Authority for this project. In order to be competitive for this grant, we need to have 80% of the project funded prior to July 15<sup>th</sup>. The project is currently 65% funded. A detailed breakout of funding is attached to this letter.

In order to get the project closer to the goal of 80% raised, the committee would like to request a loan from the board of supervisors in the amount of \$25,000. Details desired of the loan are as follows:

- Total loan of \$25,000
- 0% interest for 5 years
- \$4,000 will be paid back over 5 years, if all payments are sufficient and on time; the committee asks the Board forgive the final \$5,000.

As an economic development professional, I can assure you that this project will provide benefits to the community that far surpass its initial costs. With the addition of this beautiful space, it is hoped for the building to become a community staple; being utilized as a community center, event center, wedding venue, etc. With this addition, the economic impact of the community will grow leaps

and bounds. This will attract people to come to the community, leading to dollars spent in the community and in greater Hardin County. This is the definition of community betterment – making the LOST funds ideal for this project.

The boards support is paramount in this project. When the county, city and state come together, good things happen! I truly believe that the funds given to the project will spark more donations and will get the project on track to becoming a reality.

Please let me know if you have any questions – I would love to present this at a future supervisors meeting.

Respectfully,

Angela De La Riva

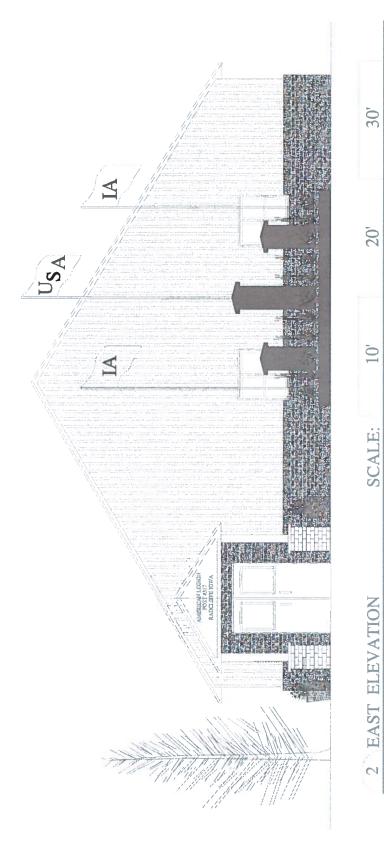
Crypin De Ja Kra

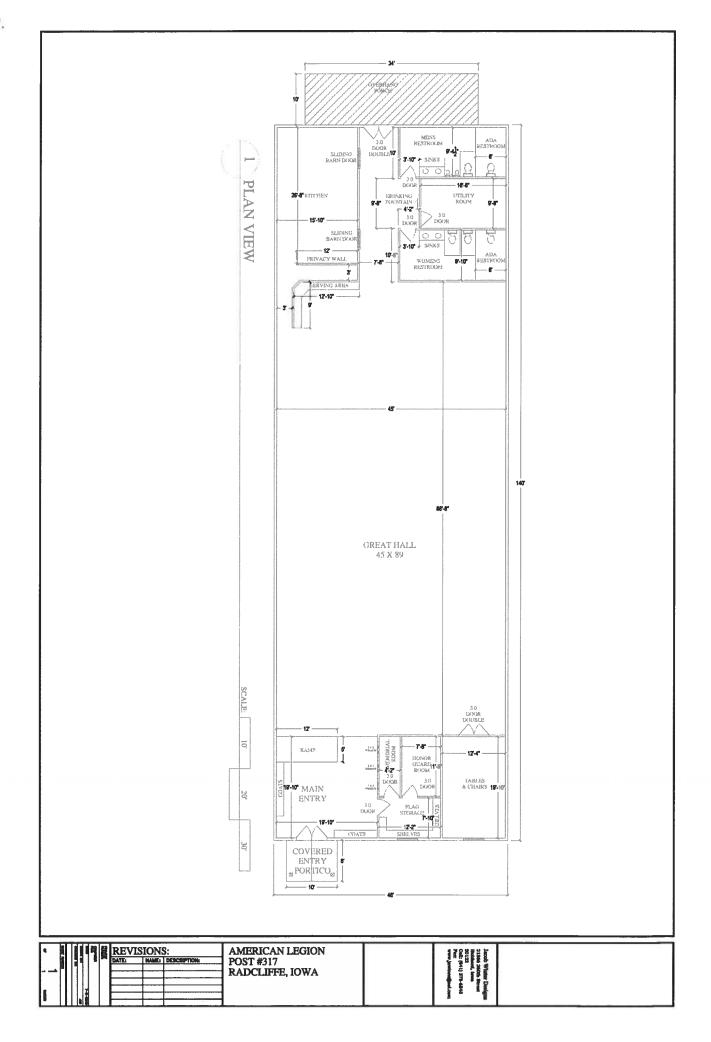
Director, Ackley Development Commission

#### Radcliffe Legion Rebuild

Total Costs			
Absbestos Inspection and Removal	\$	4,188	
Burn the Old Building	\$	-	
Demo, Fill, Grade Building Site	\$	50,000	
Concrete Footings and Floor	\$	51,190	
Sidewalk and Light Pole	\$	24,860	
EPS Building	\$	203,791	
Electrical and Plumbing	\$	40,000	
HVAC System	\$	30,000	
Kitchen Applicance	\$	15,000	
Less Donations	\$	(60,000)	
Total Costs	S	359,029	
e			
Funding	_	150.000	Of all anniant from during all the date
City Of Radcliffe	\$	150,000	% of project fundraised to date
Legion Fund Balance		67,000	65%
Additional Legion Pledge	\$	17,500	% of project fundraised w/ County support
Total Funding	5	234,500	72%
80% of Projected Needed before applying	\$ 287,223.20		Deficit after county contribution
Funding Deficit	\$ (	52,723.20)	\$ (27,723.20)
0 1199 22			
Possibilities??	_	25 000	
Hardin County	\$	25,000	
Farm Credit	\$	10,000	
Hardin County Endowment	\$	10,000	
Radcliffe Legion Additional Pledges	\$	10,000	

# AMERICAN LEGION POST #317 RADCLIFFE IOWA





#### HARDIN COUNTY'S POLICY

#### FOR PUBLIC COMMENT

- The "Public Comments" section of the agenda is your opportunity to address items not on the agenda. A speaker may speak to one (1) issue per meeting for a maximum of three (3) minutes. Official action cannot be taken by the Board at that time, but may be placed on a future agenda or referred to the appropriate department. Keep items germane and refrain from personal or slanderous remarks.
- 2. The public may address any item on the agenda after recognition by the Chair. State your name, address, and group affiliation (if appropriate). You may speak one (1) time for a maximum of three (3) minutes.

Adopted this 1st day of July, 2009.

HARDIN COUNTY BOARD OF SUPERVISORS

Vim Johnson, Chair

Erv Miller, Member

Ens Miller

Ed Bear, Member